

# Fall & Spring Sports 50/50 Raffle Ticket Sales:

As the Team Representative, you will be the Raffle Ticket Coordinator for the sporting event. You will be responsible for the following:

- Arranging volunteers, promoting and coordinating ticket sales at the assigned sporting event
- Getting the tickets and aprons from the concession stand. Please see the Concessions Coordinator for the supplies
- Promoting ticket sales before kick off and up to the third quarter
- Counting the money; this must be observed by the Concessions Coordinator or Boosters Board Member
- Communicating with the PA Announcer the tickets for the drawing

### Supplies:

- Cash for change will be provided by the Concessions Coordinator (\$100 total, 3 -\$10's, 6 - \$5's, 40 - \$1's)
- (4) buckets 1 per team
- (8) aprons 2 per team
- (2) rolls of tickets

# General Summary:

- Tickets are \$1 each or (6) for \$5 or an "arm length" for \$15
- The winner will be drawn at the start of the 4th Quarter by the PA announcer
- The Deposit: 50% of the money will be placed in a deposit envelope and deposited with the concessions deposit.
  - o A picture of the deposit must be sent to the Board of Directors Treasurer
  - The other 50% will be available for pick up by the Winner at the concessions stand
  - A picture of the Winners Name, Address and Amount must be sent to the Board of Directors Treasurer

#### Helpful Tips:

- Put an announcement on Facebook to promote the raffle
- Use Sign Up Genius to assemble your volunteers:
  - o 6pm-7pm 2-4 volunteers for pre game at the entrance to the stadium
  - o 7pm-8pm 4-6 volunteers
- Halftime have student-athletes for your sport sell in the stands during halftime (offer a prize for the person that sells the most tickets during halftime)

Created: Sept 2021, Revised Feb 2022



# Winter Sports 50/50 Raffle Ticket Sales

As the Team Representative, you will be the Raffle Ticket Coordinator for the sporting event. You will be responsible for the following:

- Arranging volunteers, promoting and coordinating ticket sales at the assigned sporting event
- Getting the tickets and aprons from the concession stand. Please see the Concessions Coordinator for the supplies
- Promoting ticket sales before kick off and up to the third quarter
- Counting the money; this must be observed by the Concessions Coordinator or Boosters Board Member
- Communicating with the PA Announcer the tickets for the drawing

### Supplies:

- Cash for change will be provided by the Concessions Coordinator. Make sure to count and record all cash taken from concession change on the deposit form. All cash will need to be returned, documented and confirmed by a lead person preparing the deposit. (4) \$10, (8) 5's, (20) \$1
- (2) buckets 1 per team
- (4) aprons 2 per team
- (2) rolls of tickets

### General Summary:

- Tickets are \$1 each or (6) for \$5 or an "arm length" for \$15
- The winner will be drawn at the start of the 4th Quarter by the PA announcer
- The Deposit: 50% of the money will be placed in a deposit envelope and deposited with the concessions deposit.
  - o A picture of the deposit must be sent to the Board of Directors Treasurer
  - The other 50% will be available for pick up by the winner at the concessions stand
  - A picture of the <u>winner's name</u>, <u>address</u> and <u>amount</u> must be sent to the Board of Directors Treasurer

# Helpful Tips:

- Put an announcement on Facebook to promote the raffle
- Use Sign Up Genius to assemble your volunteers:
  - 2-4 volunteers for pre game at the entrance to the gym
  - o 2-4 volunteers working the stands, common areas and concessions area
- Halftime have student-athletes for your sport sell in the stands during halftime (offer a prize for the person that sells the most tickets during halftime)

Created: Sept 2021, Revised Feb 2022